

IQZAN HOLDING BERHAD
[Registration No. 200201008458 (576121-A)]
(Incorporated in Malaysia)

**ADMINISTRATIVE GUIDE FOR 20TH ANNUAL GENERAL MEETING
("20th AGM")**

Date	Time	Venue
Friday, 26 August 2022	10.00 a.m.	Connexion Conference & Event Centre @ Nexus, Spectrum (Level 3A), Nexus, Bangsar South City, No. 7, Jalan Kerinchi, 59200 Kuala Lumpur

Measures to Minimise Risk of COVID-19

In order to minimise the risk of community spread of COVID-19, the Company will be taking the following precautionary measures at the 20th AGM:-

- 1) All attendees will be required to undergo a temperature check and make a health declaration and present your MySejahtera ("MySJ") risk status for verification;
- 2) Only Shareholders/Proxies/attendees who passed the health check and with MySJ "Low Risk" status will be allowed in the meeting hall;
- 3) Any person who has fever or exhibits flu-like symptoms will not be permitted to attend the 20th AGM; and
- 4) There will be no door gift and refreshment served at the 20th AGM.

On the seating arrangement and number of individuals to be present at the venue, the Company will observe the directives, safety and precautionary requirements as prescribed by the Government, the Ministry of Health, the Malaysian National Security Council, and other relevant authorities to curb the spread of Covid-19 are abide by.

We strongly encourage members to appoint the Chairman of the 20th AGM as their proxy to attend and vote at the 20th AGM.

To vote on any or all of the resolutions at the 20th AGM, you are encouraged to send in your votes in advance by proxy and appoint the Chairman as your proxy.

The proxy form is attached to the Notice of AGM. If you have any questions in relation to any item of the Agenda of the 20th AGM, you may send them in advance via email at ihb.corp1@iqzangroup.com.

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further measures as appropriate and comply with any requirements or recommendation of any government agencies from time to time. The Company seeks the understanding and cooperation of all Shareholders to minimise the risk of community spread of COVID-19.